

Agenda

Finance and Governance Committee

Thursday 4th January
Eye Town Hall @ 1:00 pm

1. Apologies for absence
 2. Minutes of previous meeting (Attached)
 3. Chairs Actions
 4. Staffing
 - To receive an update on office line management
 5. Finance
 6. Governance
 - Sub-Committee Membership 2018 (attached)
 7. Documents (to include policies, procedures and protocols)
 - Storage of Council Assets (attached)
 - Grievance Procedures (attached)
 8. Tendering, Contracts and Agreements
 - Town Hall Maintenance Contract update from Town Clerk
 9. Health and Safety (including risk assessments)
 - To consider the Town Hall capacity numbers (Cllr Byles)
 10. Grants and Donations
- None received to date.
11. Reports and Updates
 - Allotment disposal – Land at Victoria Mill – progress update (Cllr Byles)
 12. Correspondence and Referrals
 13. AOB
 14. Date of next meeting -1st February 13:00